

INSTRUCTIONS FOR SHIPPING YOUR FIREARM TO US

**DO NOT MAIL FIREARMS TO OUR P.O. BOX!**

When you are ready to ship a firearm to us for work, **please call us at 651-426-9196 for the shipping address.** It is legal for you to ship your firearm to us for work and for us to return it directly to you without going through a dealer. **You** must provide us a street address for the return UPS shipment, and you must be the signer when UPS returns the firearm. We are required by BATF to have the firearm owner's signature by UPS for legal return.

Do not attempt to use the postal service to ship a firearm. **Use UPS or FedEx service only** as they are the only services with access to our secured shipping area. If you are using UPS Next Day, please note that we do not have AM service, and your package will be delivered to us after 3:00 PM CST. Insure contents for full retail value.

Requirements for shipping your firearm to us:

- Prior to shipping, remove all stocks, scopes, mounts and accessories from your firearm unless necessary for the work to be done. This will further reduce your risk and save you additional labor charges.
- Make sure that the firearm is well packed to prevent movement and damage in shipment. There should be a buffer of at least one inch of packing material between your firearm and the wall of the box. If you are shipping a rifle, wrap some extra cardboard around the action to prevent the trigger from punching through the side of the box and getting damaged.
- If you do not have shipping boxes and/or packing materials to ship us your firearm, supplies are readily available at shipping outlets like the UPS Store or from office supply outlets like Office Max and Staples.
- When selecting a box to ship your firearm, make sure to choose a box that will accommodate the firearm **after the work is performed.** Adding a stock, muzzle break, etc. increases the dimensions of your firearm, so the box and packing material you use should allow for that change in dimension. Additionally, when securing your firearm with packing material, strive for simplicity. If your packing process is long and complicated, it will be twice the burden for us when we have to unpack and then repack your firearms for return. An inexpensive plastic hard case (\$15 – \$20 at Wal-Mart) makes for a good shipping box if you secure the clasps with duct tape. In the case of a complete rifle build, a JP rifle box and shipping sleeve will be provided for return shipping.

We will return your firearm by UPS unless you specify otherwise. UPS Ground shipping/insurance will usually run \$20.00 to \$35.00.

**The following order form must be included with your firearm.** If you have discussed your project with us on the phone prior to shipping your firearm, include that information on the order form as well. Due to the daily volume of customer calls, we must insist that you include this order form with your firearm along with all pertinent information. Upon receipt of your firearm, we will mail or email you an acknowledgement. UPS and Federal Express both offer online package tracking services allowing you to verify the delivery of your firearm to our custom shop.





**Payment Method**

Check / Money Order

Name

Billing Address

City / State / ZIP

Credit Card  Discover  Visa  MasterCard

Cardholder Name

Cardholder Billing Address

City / State / ZIP

Card Number

Expiration Date  /  CVV2 Code

**Contact Information**

Telephone Number

Email Address

**Shipping Information**

Name

Address

City / State / ZIP

**Payment only mailing address:** JP Enterprises, Inc.  
 P.O. Box 378  
 Hugo, MN 55038

**Phone Number:** (651) 426-9196

**Fax Number:** (651) 426-2472

**Email Address:** rifles@jprifles.com

Note: If you prefer to call us with your credit card information, please indicate that above. We will hold your order for two (2) business days from receipt of order form.

Rifles must be shipped to a current FFL holder. Please instruct your FFL dealer to fax a copy of their FFL to us referencing your name and order number.